

**BARNHAM PARISH COUNCIL MEETING
TUESDAY, 12th MARCH 2019 – VILLAGE HALL – 7.30PM
MINUTES (Draft until approved at the May 2019 Meeting)**

Present: Parish Councillors: J. Bauer, M. Hawthorne, I. Heading, C. Merrifield, P. Keast, Mrs. S. Watson, E. Wyer (Chair). County Councillor: Mrs. J. Spicer. Borough Councillor: A. Smith. Clerk: Mrs. C. Dowson (reporting). No members of the public.

1. **Apologies** and requests for approval of absence. None.
2. **Declarations of interest** and requests for dispensations. None.
3. **Minutes of 11th January 2019** meeting were unanimously approved and signed by the Chair. Minutes of the Planning Committee meeting held on 5th February were also approved and signed.
4. **Matters Arising from the Minutes of 11th January 2019:**
 - a. Increasing lorry traffic and damage to the verges on the C633. The Chair has heard from the Trading Standards Officer and they have agreed that Barnham will be included in the “lorry watch scheme”.
 - b. “Barnham Heath” finger post sign. Cllr. Spicer will be able to help with the cost for this and will confirm with Highways the positioning on the Euston Road (see point 5.a.iii. below). In the meantime, the Borough Council has confirmed it will supply new road name signage at the entrance to Barnham Heath.

Action: JS

5. **Progress reports for information:**

- a. **Suffolk County Council** – Cllr. J. Spicer
 - i. **Indigo recycling site** - damage to the by-way leading to it. Cllr. Spicer has visited and walked the track. She has written to Suffolk County Council and it has acknowledged that it is a by-way and should be maintained by SCC, however, it only has to maintain it as a by-way – not as a road for large lorries. Filling in the pot holes is an option – but not ideal and wouldn't last very long (noted that this has already been done previously and not helped). SCC will contact Indigo regarding this and are happy to come and see the site. Noted that the Elveden Estate actually owns the Indigo site.
Cllrs Spicer and Smith will liaise to check if there is a planning application for this site and whether there are any conditions. Cllr. Spicer suggested that maybe a footpath could be formulated, but there is a house that needs access. She will ask the Rights of Way people to get involved, once the planning aspect is determined.
In addition, it was also noted Indigo traffic is using the C633 – in both directions, which is making the lorry situation on that busy road much worse.
 - ii. **Grass verge clearance at Barnham Heath.** Cllr. Spicer noted that David Thrower has completed a very good job. She has made arrangements for a donation towards the cost of these works through her Locality budget (£500).
 - iii. **Signage at Barnham Heath.** The Finger Post can be erected opposite the junction and Cllr. Spicer will arrange for this and can fund it.
 - iv. **School Transport** – Free school transport to Thurston is no longer provided for Barnham pupils.
 - v. **Average speed limit checks on the A134** – no news on this.
 - vi. **Strategic lorry route – C633.** Cllr. Bauer asked that if this is a strategic lorry route, why isn't this maintained and inspected as a lorry route? Cllr. Spicer suggested that this be looked at again with a map to hand.
- b. **Bury St. Edmunds Borough Council** – Cllr. A. Smith

- i. **Enforcement – Romany site**, Station Road. Matter is still being looked at by the enforcement officer. (Noted that there are presently seven caravans on the site).
- ii. **Transition period for St. Edmundsbury Borough Council**. From 1st May it will become West Suffolk Council.
- iii. **NLG Oil Depot, Station Road**. It was noted that it is still very noisy with late deliveries. There is also a lots of late night light pollution. Cllr. Smith will check if this is an Environmental Health issue. He will also look at the planning approval to see if there are any conditions regarding delivery time restrictions.
- iv. **New warehouse, Station Yard, Station Road**. Cllr. Smith will check the planning approval regarding planting as it is thought that there should have been some planting taking place to screen the building.

c. **Village Hall** – Cllr. P. Keast. Nothing to report.

d. **RAF Honington** – Cllr. Heading. Still no date for the next RAF liaison meeting. Cllr. Heading noted that “no drone” posters by the RAF camps are being publicised.

e. **Play Park** – Cllr. Watson is liaising with Cllr. Hawthorne regarding levelling of the path underneath the gate (the difference in levels was caused by the new car park tarmac). Cllr. Merrifield has dealt with the small items listed in the inspection report which include the re-alignment of the double gates. He suggested that a padlock be fitted and the key given to the Village Hall for these gates and this was agreed - he will liaise with the Village Hall regarding this. Cllr. Merrifield will also fix the rubber spikes on top of the swings as these have become loose.

Action: CM

f. **Speed Watch/VAS sign update** – Cllr. Bauer reported that the Speed Watch is still going well. He has submitted the necessary forms to the County Council for their approval of the placement and installation of the VAS sign before its purchase.

6. **Public participation session** – no members of the public present.

7. **To consider planning matters:**

- a. **Applications** – Trees in Conservation Area: 2 no. leylandii and 1 no. lime – fell. The Old Parsonage, Church Lane, Barnham. IP24 2NB for Mrs. E. Holland. Noted that as the consultation expiry date fell before the March meeting “no comment” has been made on this planning application.
- b. Suffolk County Council’s Waiting and loading prohibitions and restriction and on street parking places consultation document has been received. There are no changes for Barnham (just the existing clearway on the A134).

8. **Parish Elections**. These will take place on 2nd May 2019 and that all parish councillors will need to submit nomination forms for the next four year term.

9. **Payments and clerk’s report**. The clerk’s report was accepted (distributed before the meeting)

a. **Payments** were approved and cheques signed:

5.2.19	Mr. D. Thrower (Barnham Heath verge tidying)	£720.00
5.2.19	SALC - clerk - election training (Half to be refunded from Hopton parish council	£30.00
5.2.19	Mrs. C. Dowson - clerk salary/expenses/printer toner	£411.40

b. **Auditor** - Mrs. D. Dunning has agreed to audit the annual accounts again this year. (Cost £50).

c. **Bank balances** at 31st January: Community account £10,137.07, Business account £4909.39.

10. **Correspondence** - none

11. **Items for report from Parish Councillors**

- a. **Cllr. Heading - Village Litter Pick** – Sunday, 24th March. Posters have been posted in the village. A risk assessment will be prepared and 20 litter picking kits are being supplied by the Borough Council. Litter can be left at the village hall and will be collected on Monday.
Action: IH
- b. **Cllr. P. Keast** noted that the road from Tesco's to Norwich is one way for the next six months.
- c. **Cllr. Merrifield** queried that the bin is still at the playground (Cllr. Hawthorne will remove it). Cllr. Merrifield is happy to install some planters in the village and maintain them (he will fund this). It was agreed that this was a good idea.
Action: CM/MH
- d. **Cllr. Hawthorne** noted that there is a large arctic lorry parking overnight at Barnham Heath. This will be monitored.
- e. **Cllr. Bauer** reported that the lighting at Star Platforms is very bright at night and that their cherry pickers are left very high. It was not thought that there is much to be done about this, but Cllr. Bauer will prepare a draft letter regarding this for the clerk to send on behalf of the parish council.
Action: JB/Clerk

12. **Date of next meeting: Tuesday, 14th May 2019** at 7.30pm in the Village Hall – this will be the Parish and Annual Meetings the first meeting after the Elections.