

BARNHAM PARISH COUNCIL
Annual Meeting of the Parish Council
Tuesday, 8th November at 7.00pm – Village Hall
MINUTES

Present: Parish Cllrs: Ed Wyer (Chair) S. Watson, M Hawthorne, M Belsham, J Bauer, I Heading
Suffolk County Councillor : J Spicer, West Suffolk District Councillor: A. Smith, Clerk: Mrs N Deverell.
3 members of the public were in attendance

1. **Apologies :** Cllr Keast
2. **Declaration of interests:** Cllr Belsham – known SARS contact (Grant Request)
3. **Minutes** of the meeting held on Tuesday, 13th September agreed - Proposed Cllr Hawthorne 2nd Cllr Bauer
4. **Progress of actions from the last meeting** (inclu Clerks Report circulated to Cllrs before the meeting)

4a – 8a Church Clock – At the May meeting Cllr Keast advised that an annual service contract would be £264.00. It was unanimously agreed by Cllrs to proceed with a yearly service contract. Costs confirmed at the November meeting however, payment is deferred until the January meeting, council has requested Cllr Keast to ask Smith of Derby for clarification on what would be the repair costs if the clock is faulty between maintenance periods.

Action: Cllr Keast

4b - 13b - Update on Great British Spring Clean – Cllr Heading advised that he had a total of 2 volunteers that have come forward, due to the time of year this has now been postponed to a Spring clean in March 2023

Action : Cllr Heading

4c- 5. Clerk has written to Steve Telfer on 14th July regarding the provision of a noticeboard at the Bus Shelter. S. Telfer advised that they have their residents meeting on 21st September where the noticeboard will be raised and he will advise on the outcome – S Telfer not in attendance, deferred to January meeting.

Action: S. Telfer

4d 6. e. d – Play park maintenance – Cllr Watson has written to Mortimer Contracts to request a quote for maintaining our play area in line with the feedback from the Play Park report. Paul Woollard has also been approached. Cllr Watson to update at the next meeting

Action Cllr Watson

4e. 8d. Council Adopted the LGA new code of conduct – Clerk has circulated training and requested that it is completed by end of September. All 'Other Registrable Interest' forms need to be completed and returned asap in order to return to Democratic Services West Suffolk Council. Clerk to resend training link, all outstanding forms and training needs to completed by January meeting

Action: Cllrs
Watson/Bauer/Heading/Keast

5. Public Forum

A member of the public thanked the Chair, Cllr Wyer for his representation on the behalf of Barnham Parish Council at the Development and Regulation Committee on Monday 31 October 2022. (Re: application concerning North Farm, Elveden Road Barnham, Thetford IP24 2PH (SCC/0095/20SE and SCC/0042/21SE).



6. Reports

a. Suffolk County Council –

1. Cllr Spicer commended Cllr Wyer for his representation at the Development and Regulation Committee on Monday 31 October 2022 and advised that a decision has been deferred in order to resolve a s106 arrangement.
2. Cllr Spicer advised that she had attended site, Mill Lane, Bus Stop just outside Barnham school with an Engineer to assess the pavement where it is inaccessible to wheelchair users due to the position of two telegraph poles. Cllr Spicer will ask her team to investigate further and provide quotes and send a specification for works to rectify the pavement. **Action: Cllr Spicer**
3. Cllr Spicer advised that the faulted sign (Jan 2022 ref: 343998) on the A134 will be replaced.

b. West Suffolk District Council (District Cllr Smith)

Update on breach of conditions NRG Oil, Station Road: - Noise report deadline 11th November 2022, to date not submitted.

Update on Gypsy Site Injunction – Injunction to be served

Honeysuckle Farm – No action to report

Local Plan – Barnham Submission submitted

c. **Village Hall (Cllr Hawthorne)** – Vehicle tyre damage to village hall grounds was reported to Cllr Hawthorne (Re: Euston Estate tractors) on inspection it was identified as work vehicles carrying out work in the area.

d. **RAF Honington (Cllr Heading)** – Nothing to report

e. **Play Park (Cllr Watson)** – Update as per paragraph 4d above

Action : Cllr Watson

f. **Speedwatch (Mark Hirst/ Cllr Bauer)** - MH advised that all volunteer applications have been submitted. The volunteers now all need to sign a Community Speedwatch Agreement, a Health and Safety agreement and read the handbook. MH advised that he and JB are looking at identifying new locations to monitor traffic following the installation of the VAS sign. Data collected

g. **Speed Gun –VAS – VAS Vehicle Activated Sign Update (Cllr Bauer)** – MH and JB updated council on the data retrieved from the VAS, the summary showed that from Oct 14th 2022 it indicates that more than 30% of all vehicles are speeding, equating to 1 in every 3 vehicles.

h. **ANPR Trial – (Cllr Belsham)** - Awaiting to hear regarding the trial. Cllr Belsham will in the meantime forward the latest VAS data to provide evidence to the trial team.

Action: Cllr Belsham

7. Planning Matters

For discussion at this meeting

C1 Re-consultation

Reason: A noise assessment has been provided by the applicant at the request of the County Council.

Application No: SCC/0014/20SE/VOC2 – Response by 11th November

Proposal: Variation of condition 1 (compliance with approved plans), condition 2 (hours of operation), condition 10 (waste capacity) and condition 11(waste types) of permission SCC/0014/20SE.

Location: Country Style Recycling, Unit 6, Little Heath, Barnham, IP24 2SY.

Unanimously agreed by Council to object – reasons outlined in letter submitted 29th April 2022.

C2

Planning application DC/22/187/LB – Response by 17th November

Application for listed building consent – addition of solar panels to eastern roof slope of annexe

Location: Ye Olde House, The Street, Barnham, Suffolk, IP242NF

Unanimously agreed by Council – No objection



b. Enforcement issues – None Reported

8. Other Actions for this meeting:

- a. **Emergency Planning** – Plan has been submitted, returned for changes and re-submitted. Cllr Wyer will update at the next meeting Action: Chair -Cllr Wyer
- b. **Local Plan** – Awaiting update – Agenda item for next meeting Action: Clerk
- c. **Budget** – Presented to Council prior to meeting – Precept budget unanimously agreed by council. Will be submitted by clerk before 25th January 2023 Action: Clerk
- d. **Clerk Resignation / Appoint Clerk** – Council resolved to offer position. Clerk to advise SALC and issue contract to new Clerk Action: Clerk

9. Financial Matters

Clerks Report was accepted (distributed before the meeting)

Bank Reconciliation:

a) Receipts & Payments since last meeting

Community Account

Date	Chq No:		Out	In	Balance
					16,634.05
12 Sept	-	Credit - West Suffolk Recycling Payment (Oct 21- Mar 2022)		236.40	16,870.45
15 Sept	101163	Clerk Salary Sept/Oct	454.91		
30 Sept	101164	Insurance Business Services at CAS Ltd	495.16		
			950.07	236.40	
					15,920.38

Business Premium Account

Date	Chq No:		Out	In	Balance
14 Jun					4,924.01
5 Sept	-	Int		1.52	4,925.53
		Payments/Receipts			
		Balance carried forward			4,925.53

Bank Balances:

Current account (30.09.2022) **£15,920.38**

Savings account (13.09.2022) **£4,925.53**



Authorise Payment:

a) **Cheques for signature**

Date:	Chq No:	Who:	Invoice No:	Total; Amount	VAT:
29 Sept 2022	101166	COEVAL Installation of VAS Sign	5287	642.00	107.00
8 Nov 2022	101167	AS Pest Control Services (Moles at village hall) 12 months management	0976	360.00	
8 Nov 2022	101168	Web Hosting CAS Ltd	INV-1415	60.00	10.00
8 Nov 2022	101169	Ian Austin Grass Cutting	750	225.00	
8 Nov 2022	101170	Suffolk Assn of Local Councils (Payroll for Clerk)	26501	9.00	
8 Nov 2022	101171	Clerk Salary – Nov 2022 (Cheque destroyed incorrect)	-	260.21	
8 Nov 2022	101172	CAB Thetford – Donation	-	100.00	
8 Nov 2022	101173	RBL Poppy Appeal	-	30.00	
8 Nov 2022	101174	Clerk Salary (1 week)	-	77.43	
Total				1503.43	

Clerk advised at the meeting: Payment for the COEVAL Sign was made outside of the Parish Council Meeting in line with NALC Guidance – Cheque & Invoice signed by Cllr Keast and Chair Wyer

Clerk completed Re-enrolment notification for the Pensions Regulator in line with legal duties as an employer. This is now completed until 2025.

Clerk is in receipt of the **Precept Form** for the 2023/24 financial year, from West Suffolk Council that is due for your completion by **25 January 2023**

10. Grant Requests / Correspondence

- a. SARs – Grant request –SARS is a charity that attends medical emergencies on a voluntary basis all around Suffolk and its boundaries. It relies entirely on voluntary donations to support the work and is therefore requesting council for a donation to running costs over the next 12 months. Unanimously agreed by council to give a donation of £100.00. Cheque to be raised at meeting in January 2023.

11. Items for consideration for inclusion on next Agenda

Nothing advised.

Date of Next Council Meeting – Tuesday, 10th January 2023, 7pm at the Village Hall.

The Chairman declared the meeting closed at 20.05 pm

Chairman Signed: