***To Barnham Parish Councillors:***

*You are duly summoned to attend the next Parish Council meeting to be held at 7.00pm on Tuesday, 10th May 2022 at 7pm. Members of the press and public welcome.*

***Natasha Deverell, Clerk***

[***barnhampc@btinternet.com***](mailto:barnhampc@btinternet.com) ***– 01359 268354***

**BARNHAM PARISH COUNCIL**

**‘DRAFT’**

Tuesday, 10th May 2022 at 7.00pm – Village Hall

1. Election of Chairman
2. Election of Vice-Chairman
3. Appointment of other responsibilities:
4. Planning committee members
5. To re-appoint bank signatories
6. Apologies/requests for approval for absence (councillors to notify the clerk or chair)
7. To declare any interests and request any dispensations
8. To approve Minutes of the previous meetings – Tuesday, 08 March 2022 & Planning Committee 27th April 2022
9. To discuss progress of actions from the last meeting (inclu Clerks report)
10. **Public forum**
11. **Reports**:
    * 1. Suffolk County Council (County Cllr Spicer)

Update on quarry application, Elveden Estate

Update on paper storage at Little Heath site (previously Indigo)

Update on C633 repairs

* + 1. West Suffolk District Council (District Cllr Smith)

Update on breach of conditions NRG Oil, Station Road

Update on Gypsy Site enforcement

Update on Honeysuckle Farm EN/21.01.79

* + 1. Village Hall (Cllr Hawthorne)
    2. RAF Honington (Cllr Heading)
    3. Play Park (Cllr Watson) – Update on gate closure and Inspection programme
    4. Speed Watch and Vehicle Activated Sign Update (Cllr Bauer)

1. **Planning Matters**

Applications received for comment:

1. Applications
2. DC/22/0201/HH – Proposal - Householder planning application - a. front extension to existing garage to create garage and shower room b. conversion of existing garage to garden room – no comment submitted
3. DC/22/0414/TCA - Trees in a conservation area notification - one Red Oak -overall crown reduction by up to two metres LOCATION Oakwood Cottage The Street Barnham Suffolk – no comment submitted
4. DC/22/0424/FUL – one dwelling adjacent to existing detached garage associated access 5 Church Lane Barnham – no comment submitted
5. SCC/0014/20SE/VOC2 – Variation on condition hours of operation, waste capacity, waste types – Country Style Recycling Unit 6 Little Heath Barnham – Exp 5th May – Response letter submitted 29th April.
6. **Financial Matters**

Agreement and signing of Internal Control Statement

To receive Annual Accounts – for agreement and signature by Chair and RFO

To receive Annual Audited documents - for agreement and signature by Chair and RFO

To adopt/readopt the following documents:

Standing Orders

Financial regulations

Risk Assessment

Asset Register

Planning Committee – Terms of Reference

To receive Clerks financial report – Annual Accounts Year End

To approve cheques for signature

1. **Other Actions for this meeting** 
   1. **Clerk Salary & SALC Payroll Management** –
      1. to approve the new salary scale for Clerk & backpay to previous Clerk – Mrs C Dowson
      2. to approve SALC managing the Clerk payroll/HMRC
   2. **Great British Spring Clean** – to decide on date for the village clean up – Cllr Heading
   3. **Pathway Clearance** - from Barnham Heath to village – to decide on who to clear the path
   4. **ANPR Trial** – To decide if Barnham meets the criteria to be considered for the trial, to decide councillor owner of this trial – completion of suitability checklist and necessary paperwork.
   5. **Dog Bin** – To discuss the need for replacement dog bin on the village green
   6. **Moles Village Hall & Grass Cutting next year** 
      1. to decide on a course of action for tackling mole problem at village hall and when grass cutting should start in 2023
      2. to consider what the parish council can pay towards Church as per minutes September 2021 – Cllr Belsham / Cllr Keast
   7. **Jubilee –** 
      1. Grant request submission update – Cllr Andrew Smith
      2. To decide on how to make payment of council contribution of £250.00 & grant submission of £300.00 – Total £550.00
      3. To receive an update from the Jubilee committee - Cllrs Susan Watson, Matthew Hawthorne and Martin Belsham
2. **Items for consideration for inclusion on next Agenda**
3. **Date of Next Council Meeting** – Tuesday, 12th July 7pm at the Village Hall.

*Members of the public and press are welcome to attend. At item 9 the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. Recording is permitted by press representatives and members of the public from the public area, subject to their notification to the Chairman prior to the start of the meeting of a wish to record all or part of that meeting. Recording must cease at the request of the Chairman. Making a recording must not be disruptive to the meeting.*