

Barnham Parish Council

**Members of Barnham Parish Council are duly summoned to attend the
Annual Meeting of Barnham Parish Council to be held on
Tuesday 23rd May 2023, commencing at 7pm
Venue: Barnham Village Hall**

Members of the public and press are welcome to attend.

The Council, members of the public and press may record this meeting when the public and press are not lawfully excluded. Recording which is deemed to be causing a disruption to the meeting must immediately cease at the request of the Chairman.

Agenda

1. **Election of Chair and signing of Declaration of Office**
2. **Election of Vice Chair**
3. **To receive apologies for absence and requests for approval for absence**
4. **To receive declarations of disclosable pecuniary interests**, other registrable interests and non-registrable interests as detailed in Appendix B of the LGA Model Code of Conduct.
To consider requests, not already received and determined, for dispensations relating to matters on this agenda.
5. **To approve minutes of the meeting held on Tuesday 14th March 2023.**
6. **Public Forum**
7. **Reports**
 - 7.1 Suffolk County Councillor, Joanna Spicer
 - 7.2 West Suffolk District Councillor, Andrew Smith
 - 7.3 Police Report
 - 7.4 Play Park (Cllr Watson)
 - 7.5 Speed Watch
 - 7.6 Clerk's report: to include updates and outcomes from March minutes.
8. **Proposed allocation of responsibilities and representation to other organisations for agreement**

RAF Honington	Cllr Wyer
Village Hall Committee	Cllr Hawthorne
Emergency Plan	Cllr Wyer
Play Park	Cllr Watson
Lorry watch	Cllr Wyer
Speed watch	
Suffolk Association of Local Councils	
9. **Highways**
 - 9.1 Traffic Concerns:
To note Correspondence from Suffolk Trading Standards re letters to the local farming community regarding the weight restriction/Lorry Watch.

- 9.2 To consider approaching SCC to extend the 30mph limit through the village and implementing a 20mph zone. **Deferred to July meeting.**
10. **To review and confirm the following documents**
- 10.1 Standing Orders
 - 10.2 Financial Regulations
 - 10.3 Risk Assessment
 - 10.4 Assets Register
11. **Financial matters**
- 11.1 To receive draft accounts year ending 31 March 2023
 - 11.2 To receive financial report and payments for approval
 - 11.3 Authorised signatories:
To determine and approve authorised signatories (3).
 - 11.4 To review contingency fund for clock (£500) and Village Hall (£1,000)
 - 11.5 To consider purchase of Scribe Accounting Package
12. **Village Hall**
- 12.1 Village Hall Report – to include outcome re moles (Cllr Hawthorne)
 - 12.2 To review the costs of the wall/ramp/handrail taking into consideration the additional requirement of bollards to prevent future damage, and to consider increasing the sum that the parish council is willing to allocate to the necessary work.
13. **Planning applications**
- To consider responses to planning application consultations received from West Suffolk District Council – the Planning Authority.
- 13.1 DC/23/0732/TCA: Hambleden, Blacksmith Lane, Barnham IP24 2NE
Proposal: Trees in a conservation area notification – one Conifer (marked on plan) fell.
 - 13.2 DC/23/0445/FUL: Honeysuckle Farm, Thetford Road, Barnham
Proposal: a. new access to highway, b. addition of boundary fence, c. planting bunds, d. hardstanding to form driveway.
 - 13.3 DC/23/0647/FUL: 14 St Martin's Lane, Barnham
Proposal: change of use from habitable room (class C3) to beauty therapy room (sui generis).
 - 13.4 DC/23/0774/TCA: Cargill House, The Street, Barnham
Proposal: Trees in a conservation area notification – one Beech (T1 on plan) overall crown reduction by up to two metres.
14. **Items for consideration for inclusion on next agenda.**
15. **To confirm time and date of next meeting.** Venue: Barnham Village Hall

***In memory of former Barnham Parish Councillor Peter Keast,
who passed away on Sunday, 30th April 2023***

*Agenda issued 17th May 2023
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