

To Barnham Parish Councillors:

**Councillors are summoned to attend the meeting of Barnham Parish Council
to be held on Tuesday 14th March 2023, commencing at 7.00pm.**

Venue: Barnham Village Hall.

Members of the public and press are welcome to attend.

Public Participation: At item 6, Public Forum, the public will be invited to give their views/ask questions about issues on the agenda, or to raise issues for consideration for inclusion at future meetings. Recording is permitted by press representatives and members of the public from the public area however, this must not be disruptive to the meeting. Please contact the Clerk for further details.

AGENDA

1. **Apologies/requests for approval for absence.** (Councillors are requested to notify either the Clerk or Chair in advance of the meeting where possible.)
2. **To declare any interests relating to matters on this agenda** and to request dispensations where appropriate.
3. **To confirm the appointment of Pauline Smith as Locum Clerk and Responsible Financial Officer.**
4. **To approve the minutes of the meeting held on Tuesday 10th January 2023.**
5. **To discuss progress of actions from the previous meeting.**
 - i. Great British Spring Clean (Cllr Heading)
 - ii. Barnham Heath: Provision of notice board/location. (S.Telfer)
 - iii. Village telephone box: Repair of broken glass (Cllr Keast)
6. **Public Forum**
7. **Reports:**
 - i. Suffolk County Council (Cllr Joanna Spicer)
To include updates from matters raised at January meeting.
 - ii. West Suffolk District Council (Cllr Andrew Smith)
To include update on NRG planning application.
 - iii. Village Hall (Cllr Hawthorne)
To consider request for grant towards repair of wall and new hand rail (details attached).
 - iv. RAF Honington (Cllr Heading)
 - v. Play Park (Cllr Watson)
To include update re arson at playpark 5th March 2023 and to determine further actions required.
To note receipt of the monthly reports and identify any actions required.
West Suffolk Council Parks Service – Service Agreement re Play Park: To consider whether or not to continue with the service provided by WSC for a further year.
 - vi. Speedwatch (M.Hirst)
 - vii. Police report
8. **Bus Shelter:** To receive quotation and report regarding requisite repairs for consideration and decision.

9. **Planning Matters:**

To consider responses to planning application consultations received from West Suffolk District Council.

- i. **DC/23/0298/HH** : Ye Olde House The Street Barnham Suffolk IP24 2NF
Proposal Householder planning application - addition of solar panels to eastern roof slope of annexe
- ii. **DC/23/0277/TCA** | Trees in a conservation area notification - three Elm (on plan) fell | Mwnt Cottage Water Lane Barnham Thetford Suffolk IP24 2NA:
Parish Council Response: Barnham Parish Council has submitted a response advising that it has no comments to make in relation to this application.
- iii. **To note decisions** by West Suffolk Council Planning Authority since January meeting.
DC/22/0424/FUL: 5 Church Lane Barnham Suffolk IP24 2NB
Proposal: Planning application - a. one dwelling adjacent to existing
b. detached garage c. associated vehicle access: **Approved - notice issued 15 Feb 2023**
Please see complete list of planning decisions January/February with agenda pack

10. **King's Coronation:**

- i. To consider the purchase of lamp post plaques (details attached).
- ii. To consider request for grant towards funding of village celebrations to be held in Village Hall. See attached letter from Revd. Nutt on behalf of the organising committee.

11. **Finance:**

- i. To receive financial report and to authorise payments.
- ii. To agree arrangements for change of banking arrangements including correspondence address and online banking.
- iii. To consider an option to utilise Scribe, a web based accountancy package, in preference to Excel spreadsheets. Locum Clerk/RFO will provide details and benefits of moving to this package.
- iv. To discuss and confirm 2022/23 audit arrangements.

12. **Correspondence** for consideration (not previously dealt with).

13. **Election Thursday 4th May 2023:** To confirm arrangements for candidates who wish the Clerk to take their nomination papers to West Suffolk House.

14. **Future dates:**

To confirm date of, and arrangements for, the Annual Parish (Village) Meeting.

15. **Items for consideration for the next agenda.**

16. **The next meeting of Barnham Parish Council** - the Annual Meeting of the Parish Council - would ordinarily be Tuesday 9th May 2023. However, the timing of the election may necessitate this meeting being delayed: To confirm arrangements.

Issued: 8th March 2023

Pauline Smith, Clerk

barnhampc@btinternet.com

tel: 01359 221934

www.barnham.onesuffolk.net