

Barnham Parish Council  
Chair: Cllr John Bauer Vice Chair: Cllr Ed Wyer

Members of Barnham Parish Council are summoned to attend an  
**Extra Ordinary Meeting of Barnham Parish Council**  
**to be held on Tuesday 20<sup>th</sup> June 2023, commencing at 7.00pm**  
**Venue: Barnham Village Hall, Mill Lane, Barnham IP24 2NG**

Members of the public and press are welcome to attend.

### Agenda

*The Council, members of the public and press may record this meeting when the public and press are not lawfully excluded. Recording which is deemed to be causing a disruption to the meeting must immediately cease at the request of the Chairman.*

1. Apologies for absence
2. To receive declarations of disclosable pecuniary interests, other registrable interests and non-registrable interests as detailed in Appendix B of the LGA Model Code of Conduct. To consider requests, not already received and determined, for dispensations relating to matters on this agenda.
3. **Public Participation:** Members of the public are advised that only questions relating to matters on the agenda will be responded to during this meeting. Any other questions raised may be responded to outside of the meeting or considered for inclusion on a future agenda.

#### **Annual Governance and Accountability Return 2022/23**

4. **Annual Internal Audit Report 2022/23**  
To receive the annual internal audit report carried out by D Dunning on behalf of Barnham Parish Council: No issues have been raised.
5. **Annual Governance Statement 2022/23**  
To approve the Annual Governance Statement
6. **Accounting Statements 2022/23**  
The Responsible Financial Officer has certified that for the year ended 31 March 2023 the Accounting Statements in the Annual Governance and Accountability Return have been prepared on a receipts and payments basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners’ Guide to Proper Practices, and present fairly the financial position of this authority.  
  
To confirm and sign the Accounting Statements.
7. **Exemption from Limited Assurance Review**  
To confirm that Barnham Parish Council meets the qualifying criteria for exemption for a limited assurance review and will submit the certificate of Exemption to PKF Littlejohn (auditors): Gross Income 2022/23 £9,274. Gross Expenditure 2022/23 £6,686
8. **Arrangements for publication of the Notice for the period for the exercise of public rights.**
9. **Date of next meeting:**  
Tuesday 11<sup>th</sup> July 2023, 7.00pm  
Venue: Barnham Village Hall

Agenda issued: 15<sup>th</sup> June 2023  
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