

Barnham Parish Council

Chair: Cllr John Bauer Vice Chair: Cllr Ed Wyer

Members of Barnham Parish Council are duly summoned to attend the Meeting of Barnham Parish Council to be held on Tuesday 11th July 2023, commencing at 7pm Venue: Barnham Village Hall

Members of the public and press are welcome to attend.

The Council, members of the public and press may record this meeting when the public and press are not lawfully excluded. Recording which is deemed to be causing a disruption to the meeting must immediately cease at the request of the Chairman.

Agenda

- 1. To receive apologies for absence and requests for approval for absence**
- 2. To receive declarations of disclosable pecuniary interests**, other registrable interests and non-registrable interests as detailed in Appendix B of the LGA Model Code of Conduct.
To consider requests, not already received and determined, for dispensations relating to matters on this agenda.
- 3. To approve minutes of the following meetings (previously circulated):**
Tuesday 23rd May 2023 Annual Meeting of Barnham Parish Council
Tuesday 23rd May 2023 Annual Barnham Parish Meeting
Tuesday 20th June 2023 Extra ordinary meeting of Barnham Parish Council
- 4. Public Forum:** Members of the public are welcome to make comments and ask questions in relation to items on this agenda. Any other matters raised may be permitted at the discretion of the Chair.
- 5. Reports**
 - 5.1 Suffolk County Councillor, Joanna Spicer
 - 5.2 West Suffolk District Councillor, Andrew Smith
 - 5.3 Barnham Heath Management Committee (Steve Telfer)
 - 5.4 Police Report
 - 5.5 Play Park (Cllr Watson)
 - 5.6 Speed Watch: Coordinator required - progress update (agenda pack)
 - 5.7 Lorry Watch
 - 5.8 Clerk's report to be circulated separately. To include updates and outcomes from May minutes: Risk register query; Highways reports submitted; Village Hall grounds maintenance noise complaint; St Martin's Lane grounds maintenance (Havebury) and concerns about garages.
- 6. Highways Matters**
To discuss approaching SCC to extend the 30mph limit through the village and implementing a 20mph zone.
- 7. Overgrown vegetation**
 - 7.1 Footway along The Street:** Reduced width of footway due to encroaching vegetation
To consider options, including employing a contractor, to carry out the necessary work to return the footway to its original width, if SCC declines to do so.
 - 7.2 Overhanging Hedges and Trees.**
The parish council is increasingly receiving complaints about trees and hedges overhanging footways and roads, resulting in difficulties for other users.
To consider options for responding to such complaints.

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8. Village Hall

- 8.1 Grounds maintenance contract: The current contractor wishes to end the contract. To consider actions required.
- 8.2 Progress re moles and consideration of rolling the area (Cllr Hawthorne)
- 8.3 Progress update regarding rebuilding the wall and hand rails (Cllr Hawthorne)
- 8.4 To consider request for grant towards cost of wifi – awaiting details
(Cllr Hawthorne)
- 8.5 Liaison with Village Hall: To consider how the parish council and village hall could work together to build on the success of the warm spaces events, for community benefit during daytime periods when the hall is less utilised. (Cllr Belsham)

9. Community Engagement (Cllr Beck)

Proposals/options for consideration (see attached).

10. Emergency Plan (Cllr Wyer) (see attached)

- 10.1 Proposal: To review and approve the Emergency Plan (attached)
- 10.2 Subject to approval of 10.1: To identify a coordinator and volunteers

11. Finance (Clerk/RFO)

- 11.1 Financial Report
- 11.2 Invoices for payment
- 11.3 Review of contingency fund
- 11.4 Authorised signatories – progress
- 11.5 Access arrangements for councillors to Scribe accounts system.

12. General Power of Competence and CILCA.

(agenda pack)

To consider the benefits and cost to the parish council of a CILCA qualified clerk and the ability to adopt the General Power of Competence. The cost of CILCA qualification is currently: £775.00. (Qualification: £450.00 training: £325)

13. Clock:

(agenda pack)

- 13.1 **Cancelling service contract:** Outcome of conversation with company
- 13.2 **Clock Face restoration:** The Parish Council has received a request, asking for consideration to refurbish the clock face.

14. Planning Application Consultation Documents:

(agenda pack)

- 14.1 **Any new application consultation documents** for consideration received from West Suffolk Council: None at the time of issuing the agenda.
- 14.2 **To note responses** to consultation documents received since 23rd May 2023
- 14.3 **To note decisions** by West Suffolk Council since 23rd May 2023

15. Dog bins: (Cllr Webb)

To consider request for review of existing arrangements or purchase of additional bin.

16. Correspondence:

- 16.1 **6th June 2024:** D-Day 80th Anniversary (previously circulated)
To consider participation by the Parish Council: Note the parish council owns a portable beacon for use on such occasions *and if agreed:* request for a councillor willing take responsibility for organising the event.
- 16.2 **Any other correspondence** requiring attention received since issuing the agenda

17. Diary Dates:

- 11th July Town and Parish Form – WSC and SALC - (clashes with this meeting)
- 19th July Planning (Development) Training – Online Teams –WSC 6pm – 8pm

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- 18. Exempt item:**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed
Employment matters. Approval of contract for Clerk/RFO.
- 19. Next Meeting**
Tuesday 12th September 2023, 7pm
Venue: Barnham Village Hall, Mill Lane, Barnham

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